

ECOS User Guide: Compliance Module - Principal Investigator Self-Assessment Form (PISAF)

Contents

Principal Investigator Self-Assessment Form (PISAF) User Guide for:

Principal Investigator (PI) / Site Principal Investigator (Site PI)/ Co-Investigator (Co-I) and Study Team Member (STM)

1. PISAF Module General Interface
2. How to Locate the PISAF task
3. How to View/ Edit/ Submit the PISAF
4. How to View/ Reply to Query
5. How to Export the PISAF

1) PISAF Module General Interface - Columns

The screenshot displays the eSitePro interface. On the left is a navigation menu with items: Homepage, IRB, CRMS, Compliance, Site Task List (highlighted with a red box), FCOI, SDB, and Report. The main header is 'Site Task List' with tabs: Deviation/Non Compliance, Serious Adverse Event, Principal Investigator Self-Assessment Form (highlighted with a red box), and Study Closure Checklist. Below the header is a table with columns: PI/Site PI, ECOS Ref, Category, Study Site, Department, Task Status, and Action. The table contains three rows of data. A 'Columns' dialog box is open, showing a list of columns with checkboxes and drag handles. The 'Clear' button is highlighted with a red box and labeled '3', and the 'Save' button is highlighted with a red box and labeled '2'. A green box labeled '1' highlights the 'Columns' button in the top right of the table area.

PI/Site PI	ECOS Ref	Category	Study Site	Department	Task Status	Action
Dr TTSH_NewPI1	2024-3493	UAT_Test reminders	Tan Tock Seng Ho		Closed v	
Dr TTSH_NewPI1	2024-3503	UAT_QA unlimited_scc	Tan Tock Seng Ho		Pending	
Dr TTSH_NewPI1	2024-3490	UAT_3B_unlimited scc	Tan Tock Seng Ho		Closed v	

Column Selected 15

- ☒ ECOS Ref
- ☒ Study Site
- ☒ PI/Site PI
- ☒ Department
- ☒ Task Status
- ☒ Date Sent to PI
- ☒ Task Due Date
- ☒ Initial Submission Date
- ☒ Outcome Date
- ☒ PISAF Site Status
- ☒ Form Ref

3 Clear Cancel Save 2

1. Click on “Columns” to **change the layout** of information presented.
2. You can adjust the **columns display order** by pulling the display information **up and down** and click on “Save”.
3. To reset the columns to its default view, click on “Clear”

1) PISAF Module General Interface – Export Listing

eSitePro

Site Task List

Deviation/Non Compliance

Serious Adverse Event

Principal Investigator Self-Assessment Form

Study Closure Checklist

Homepage

IRB

CRMS

Compliance

Site Task List

FCOI

SDB

Report

Columns

Export

Filter

PI/Site PI	ECOS Ref	Category	Study Site	Department	Task Status	Action
Dr TTSH_NewPI1	2024-3493	UAT_Test reminders	Tan Tock Seng Hospital	Geriatric Medicine	Closed with Satisfaction	
Dr TTSH_NewPI1	2024-3503	UAT_QA unlimited_scc	Tan Tock Seng Hospital	Geriatric Medicine	Pending	
Dr TTSH_NewPI1	2024-3490	UAT_3B_unlimited scc	Tan Tock Seng Hospital	Geriatric Medicine	Closed with Satisfaction	

Download Original

Safe Download (PDF)

1. You can export the listing you are viewing by clicking on “Export”.
2. Select “Download Original” as an Excel file or “Safe Download” as PDF file.

Sheet1

Compliance Site Task - PISAF List						
Downloaded By: Dr TTSH_NewPI1						
Downloaded Date and Time: 25-Sep-2024 01:15:26						
Category	ECOS Ref	Study Site	PI/Site PI	Department	Task Status	Date Sent to PI
UAT_Test reminders	2024-3493	Tan Tock Seng Hospital	Dr TTSH_NewPI1	Geriatric Medicine	Closed with Satisfaction	23-Sep-2024
UAT_QA unlimited_scc	2024-3503	Tan Tock Seng Hospital	Dr TTSH_NewPI1	Geriatric Medicine	Pending	23-Sep-2024
UAT_3B_unlimited scc	2024-3490	Tan Tock Seng Hospital	Dr TTSH_NewPI1	Geriatric Medicine	Closed with Satisfaction	23-Sep-2024

1) PISAF Module General Interface – Filter

The screenshot displays the eSitePro interface. The top navigation bar includes the eSitePro logo, a 'Site Task List' tab (highlighted with a red box), and icons for download, notifications (99+), and user profile. The left sidebar contains a menu with items: Homepage, IRB, CRMS, Compliance, Site Task List (highlighted with a red box), FCOI, SDB, and Report. The main content area shows a table with columns: PI/Site PI, ECOS Ref, Category, Study Site, Department, Task Sta, and Action. The table contains three rows of data. A 'Filter' dialog box is open, showing fields for Category, ECOS Ref, Study Site, PI/Site PI, Department, Task Status (with 'Pending' and 'Queried' selected), Date Sent to PI (with Start and End Date fields), and Task Due Date. The dialog box has a 'Reset' button (highlighted with a red box) and a 'Search' button (highlighted with a red box). Numbered callouts 1, 2, and 3 are present: 1 points to the 'Filter' button in the top right; 2 points to the 'Reset' button; 3 points to the 'Search' button.

PI/Site PI	ECOS Ref	Category	Study Site	Department	Task Sta	Action
Dr TTSH_NewPI1	2024-3493	UAT_Test reminders	Tan Tock Seng Hospital	Geriatric		
Dr TTSH_NewPI1	2024-3503	UAT_QA unlimited_scc	Tan Tock Seng Hospital	Geriatric		
Dr TTSH_NewPI1	2024-3490	UAT_3B_unlimited scc	Tan Tock Seng Hospital	Geriatric		

1. Click on “**Filter**” to tailor the listing you wish to view.

2. The default settings for the filter show only **pending** tasks for your action (**Task Status = Pending/ Queried**). To reset to default filter settings, click on “**Reset**”.

3. After selecting the parameters to filter, click on “**Search**”.

Note: To view all assigned tasks (including completed tasks), ensure all filters are cleared.

2) Locate your PISAF task – via Homepage

The first screenshot shows the ECOS 'Dashboard' page. The left navigation panel has 'Dashboard' highlighted (1). The main content area shows counts for IRB (0), CRMS (0), and FCOI (0). Below these is a 'Compliance' section (2) with a count of 3. A sub-tab 'PI Self-Assessment Form - Site' is highlighted (3). The right sidebar shows 'My Notices'.

The second screenshot shows the 'My Tasks' page. The left navigation panel has 'My Tasks' highlighted (3). The main content area shows counts for IRB (0), CRMS (0), and FCOI (0). The 'Compliance' section (4) has a count of 2. A sub-tab 'PI Self-Assessment Form - Site (2)' is highlighted (4). Below this is a table of tasks. The 'Action' column for the first row is highlighted (5).

Form Type	Form Ref/Task ID	Study Title	PI/Site-PI	Latest Submission Date	Task Status	Action
PISAF	2024-3504/Khoo Teck Puat Hospital/PISAF/001	005	Dr KTPH_NewPI1	02-Sep-2024	Pending	
PISAF	2024-3508/Khoo Teck Puat Hospital/PISAF/001	009	Dr KTPH_NewPI1	02-Sep-2024	Pending	

Via Homepage > Dashboard

1. You can locate your outstanding PISAF task via “Homepage” > “Dashboard” on the left navigation panel.
2. Locate the “Compliance” tile and click on “PI Self-Assessment Form - Site”. It will lead you to “My Tasks”.
3. You can also access “Homepage” > “My Task” via the left navigation panel.
4. Click on the “Compliance” tile and locate the sub-tab “PI Self-Assessment Form - Site”.
5. To view the PISAF task, click on under the “Action” column.

2) Locate your PISAF task – via Compliance module

The screenshot shows the eSitePro 'Site Task List' interface. On the left, a navigation menu has 'Compliance' expanded, with 'Site Task List' highlighted (1). The main header has tabs for 'Deviation/Non Compliance', 'Serious Adverse Event', 'Principal Investigator Self-Assessment Form' (2), and 'Study Closure Checklist'. The table below lists tasks with columns: Category, ECOS Ref, Study Site, PI/Site PI, Department, Task Status (3), Date Sent to PI, Task Due Date (4), Initial Submission Date, and Action (5). The first task is 'NHG 3B' with status 'Pending'. The table is sorted by 'Task Due Date'.

Category	ECOS Ref	Study Site	PI/Site PI	Department	Task Status	Date Sent to PI	Task Due Date	Initial Submission Date	Action
NHG 3B	2024-3509	Khoo Teck Puat Hospital	Dr KTPH_NewPI1	Anaesthesia	Pending	10-Sep-2024	10-Mar-2025	-	👁
NHG 3B	2024-3507	Khoo Teck Puat Hospital	Dr KTPH_NewPI1	Anaesthesia	Closed with Satisfaction	01-Aug-2024	03-Mar-2025	03-Sep-2024	👁
NHG 3B	2024-3509	Khoo Teck Puat Hospital	Dr KTPH_NewPI1	Anaesthesia	Closed with Satisfaction	02-Mar-2024	03-Mar-2025	03-Sep-2024	👁
NHG 3B	2024-3505	Khoo Teck Puat Hospital	Dr KTPH_NewPI1	Anaesthesia	Closed with Satisfaction	02-Sep-2024	02-Mar-2025	02-Sep-2024	👁
Ad Hoc Unlimited Form Endorsed SCC	2024-3508	Khoo Teck Puat Hospital	Dr KTPH_NewPI1	Anaesthesia	Pending	20-Sep-2024	21-Sep-2024	-	👁

PISAF and Study Closure Checklist (SCC) share the same navigation panel with Compliance > Deviation/Non Compliance & Serious Adverse Event.

Only selected PIs will need to complete the SCC.

Via Compliance > Site Task List

1. You can also locate **all assigned PISAF tasks** via “**Compliance > Site Task List**”.
2. Click “**PI Self-Assessment Form**” sub-header.
3. By default, you will see tasks which are pending your action (**Task Status = Pending/ Queried**).
4. The list is sorted by **Task Due Date** (latest to oldest).
5. Click on “👁” view button under the “**Action**” column to view the PISAF form.

3) How to View/ Edit/ Submit PISAF

ECOS

My Tasks

Download

74

User

Homepage

Dashboard

My Tasks

My Notices

IRB

CRMS

Compliance

FCOI

Report

IRB

CRMS

FCOI

Compliance

0

0

0

2

Deviation/Non Compliance - Site (0)

Serious Adverse Event - Site (0)

PI Self-Assessment Form - Site (2)

Study Closure

Columns

Export

Filter(1)

Form Type	Form Ref/Task ID	Study Title	PI/Site-PI	Latest Submission Date	Task Status	Action
PISAF	2024-3504/Khoo Teck Puat Hospital/PISAF/001	005	Dr KTPH_NewPI1	02-Sep-2024	Pending	View
PISAF	2024-3508/Khoo Teck Puat Hospital/PISAF/001	009	Dr KTPH_NewPI1	02-Sep-2024	Pending	View

1

Note:
The **PI, Co-I and active Study Team Member (STM)** listed in **Clinical Research Management System User Authorization List (CRMS UAL)** can **view and edit** the PISAF.

By default, only the **PI** can submit the form.

Locate the PISAF task through the methods described in Section 2.

1. Click the **View** button under **“Action”** column to edit the PISAF Form.

You will arrive at **Site Task Detail** page.

3) How to View/ Edit/ Submit PISAF

The screenshot shows the 'Site Task Detail' page for a PISAF form. The interface includes a top navigation bar with a 'Back to My Tasks' link and a 'Site Task Detail' header. The main content area displays the form reference number '2024-3504/Khoo Teck Puat Hospital/PISAF/001' and the hospital name 'Khoo Teck Puat Hospital'. The status is 'Pending'. A 'Submit' button is visible. Below this, there are fields for 'ECOS Ref: 2024-3504', 'PI/Site PI: Dr KTPH_NewPI1', 'Last Updated By: -', 'Current Editor: -', and 'Study Title: 005'. A 'Quick Link' section contains a link to 'Study Summary, CRMS'. A 'Form History' pop-up window is shown, listing three events: 'PISAF was edited.', 'PISAF was created.', and 'PISAF was triggered by the system.', all dated '03-Sep-2024 09:53:45'. An 'Edit' button is also present. The bottom section is titled 'Principal Investigator Self-Assessment Form (PISAF)' and includes a 'General Information' section with 'Objectives'.

1. This is the PISAF Form reference no.

2. The label indicates the task status of the PISAF. Next to label is the “Form History” icon. You can click on the icon to view form history.

3. These quick links will bring you to IRB Module - Study Summary and Clinical Research Management System (CRMS) information.

4. Click on “Edit” to start completing the form.

3) How to View/ Edit/ Submit PISAF

The screenshot shows the 'Site Task Detail' page for '2024-3501-Tan Tock Seng Hospital-PISAF-001 | Tan Tock Seng Hospital'. The status is 'Pending'. The form is titled 'Principal Investigator Self-Assessment Form'. A red box highlights the 'PISAF Site Status' dropdown menu, with a green callout '3' pointing to the 'Save' button. Another red box highlights the '1.1 Have you filed all the IRB related records...' question, with a green callout '1' pointing to the 'Save' button. A third red box highlights the '1.1 Have you filed all the IRB related records...' question, with a green callout '2' pointing to the 'Save' button.

2024-3501-Tan Tock Seng Hospital-PISAF-001 | Tan Tock Seng Hospital Pending

ECOS Ref: 2024-3501

PI/Site PI: Dr TTSH_NewPI2 Last Updated By: - Initial Submission Date: -

Current Editor: -

Study Title: 007

Quick Link: [Study Summary](#), [CRMS](#)

Principal Investigator Self-Assessment Form Cancel Save

*PISAF Site Status(Please indicate the current site status at the point of completing this form)

PRINCIPAL INVESTIGATOR SELF-ASSESSMENT FORM (PISAF)

General Information:

1. Guide on completion of PISAF:

- Please tick 'Yes' if the question is applicable to your study and you have fulfilled requirements. E.g. your study involves IP and you have filed all IP related documents.
- Please tick 'No' if the question is applicable to your study but you have not been conducting the activities according to requirements. E.g. your study involves IP but you did not maintain IP related documents.
- Please tick 'NA' if the question is not applicable. E.g. Your study does not involve IP.
- Please provide comments if further elaboration is required.

2. All reference (NHG Proper Conduct of Research (PCR) SOPs, templates and logs) can be found via: <https://cs.gri.nhg.com.sg/pcr-sop-templates/>

1. IRB REQUIREMENTS

*1.1 Have you filed all the IRB related records in the investigator file? E.g. approval letters, approved study documents, IRB submissions, safety reports, non-compliance report (NCR).

*You may refer to NHG PCR 507-002 Investigator File Content Template for guidance on what to file.

1. Indicate the **Most Current Study Site Status** by **clicking** the drop-down arrow to select site's status e.g. Ongoing , Enrolment Closed, Participant Follow Up Only.

2. Scroll down to complete the rest of the PISAF form. Fields marked with * are mandatory for completion.

3. Click on **“Save”** to ensure the edits have been saved successfully.

3) How to View/ Edit/ Submit PISAF

2024-3501-Tan Tock Seng Hospital-PISAF-001 | Tan Tock Seng Hospital Pending

ECOS Ref: 2024-3501

PI/Site PI: Dr TTSH_NewPI2 Last Updated By: Dr TTSH_NewPI2 Initial Submission Date: -

Current Editor: -

Study Title: 007

Quick Link: [Study Summary](#), [CRMS](#)

Principal Investigator Self-Assessment Form Export Edit Track Changes

• PISAF Site Status(Please indicate the current site status at the point of completing this form)

Approved

PRINCIPAL INVESTIGATOR SELF-ASSESSMENT FORM (PISAF)

General Information:

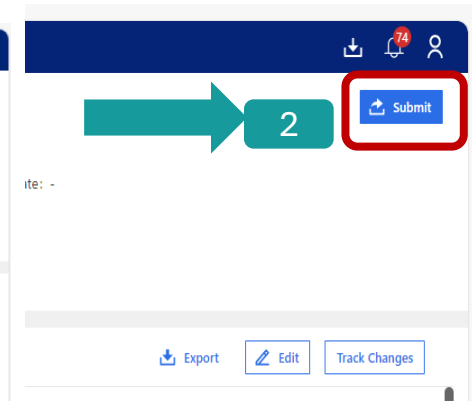
1. Guide on completion of PISAF:

- Please tick 'Yes' if the question is applicable to your study and you have fulfilled requirements. E.g. your study involves IP and you have filed all IP related documents.
- Please tick 'No' if the question is applicable to your study but you have not been conducting the activities according to requirements. E.g. your study involves IP but you did not maintain IP related documents.
- Please tick 'NA' if the question is not applicable. E.g. Your study does not involve IP.
- Please provide comments if further elaboration is required.

2. All reference (NHG Proper Conduct of Research (PCR) SOPs, templates and logs) can be found via:
<https://ethics.qri.nhg.com.sg/pcr-sop-templates/>

1.IRB REQUIREMENTS

• 1.1 Have you filed all the IRB related records in the investigator file? E.g. approval letters, approved study documents, IRB submissions, safety reports, non-compliance report (NCR).
*You may refer to NHG PCR 507-002 Investigator File Content Template for guidance on what to file.



1. After the form has been saved, the **“Submit”** button will be enabled (color change from **grey** to **blue**).
2. By default, **only the PI** can be able to see and click on the **“Submit”** button. **Co-I and active STM listed in CRMS UAL can only view and edit** the PISAF.

3) How to View/ Edit/ Submit PISAF

The screenshot shows the 'Site Task Detail' page for a PISAF submission. The task is currently 'Pending'. A red box labeled '1' highlights a confirmation pop-up window that appears after clicking the 'Submit' button. The pop-up asks 'Do you want to proceed?' with 'Cancel' and 'Confirm' buttons.

2024-3504/Khoo Teck Puat Hospital/PISAF/001 | Khoo Teck Puat Hospital
ECOS Ref: 2024-3504
PI/Site PI: Dr KTPH_NewPI1
Last Updated By: Dr KTPH_NewPI1
Initial Submission Date: -
Current Editor: -
Study Title: 005
Quick Link: [Study Summary](#)

Principal Investigator Self-Assessment Form
Export Edit Track Changes

PISAF Site Status
Ongoing with no enrolment

PRINCIPAL INVESTIGATOR SELF-ASSESSMENT FORM (PISAF)

General Information:

1. Objectives:

- To familiarise investigators with IRB & Regulatory requirements of proper research conduct.
- To identify areas for improvement in their conduct of research.

2. Guide on completion of PISAF:

- Please tick 'Yes' if the question is applicable to your study and you have fulfilled requirements. E.g. your study involves IP and you have filed all IP related documents.
- Please tick 'No' if the question is applicable to your study but you have not been conducting the activities according to requirements. E.g. your study involves IP but you did not maintain IP related documents.
- Please tick 'NA' if the question is not applicable. E.g. Your study does not involve IP.
- Please provide comments if further elaboration is required.

1. After the PI clicks on the “**Submit**” button, a **pop-up window** will appear for the user’s confirmation to proceed with the task. Click on “**Confirm**” to proceed or “**Cancel**” to return to the Site Task detail page.
2. Click “**Confirm**” to proceed with the submission. The label will be changed from “**Pending**” to “**Submitted By PI**”. The form **cannot** be edited further.
3. An email notification will be triggered after the PISAF has been submitted. The task is now with the PISAF Reviewer to complete the review.

The screenshot shows the 'Site Task Detail' page after the PISAF has been submitted. The task status is now 'Submitted by PI'. A red box labeled '2' highlights a green 'Task Completed' notification. Another red box labeled '3' highlights an email notification from NHG RQM: PI Self-Assessment Form (PISAF) Received, dated 19-Sep-2024.

2024-3507/Khoo Teck Puat Hospital/PISAF/002 | Khoo Teck Puat Hospital
ECOS Ref: 2024-3507
PI/Site PI: Dr KTPH_NewPI1
Last Updated By: Dr KTPH_NewPI1
Current Editor: -
Study Title: 008
Quick Link: [Study Summary](#), [CRMS](#)

Site Task Detail
Submitted by PI

Task Completed

NHG RQM: PI Self-Assessment Form (PISAF) Received
Dear A/Prof NHG_PISAF_2,
eSitePro a few seconds ago
Initial Submission Date: 19-Sep-2024

3) How to View/ Edit/ Submit PISAF

Site Task Detail

2024-3509-Khoo Teck Puat Hospital-PISAF-001 | Khoo Teck Puat Hospital

ECOS Ref: 2024-3509

PI/Site PI: Dr KTPH_NewPI1 Last Updated By: Dr KTPH_NewPI1 Initial Submission Date: 23-Sep-2024

Current Editor: -

View Comment: View

Study Title: 010

Quick Link: [Study Summary, CRMS](#)

Principal Investigator Self-Assessment Form

Export Track Changes Query List

*PISAF Site Status(Please indicate the current site status at the point of completing this form)

Ongoing with active enrolment


PRINCIPAL INVESTIGATOR SELF-ASSESSMENT FORM (PISAF)

General Information:

1. The PISAF reviewer will indicate a **review outcome** if there is no query, or all queries have been adequately addressed by the PI/ Study Team.
2. Click on “**View**” to see the comment from the PISAF reviewer (if any).

4) How to View / Reply to Query

[illegible]

1. Locate the PISAF task from Home page or Compliance module. The status of the form will be reflected as **“Queried”**. Click on **“View”** button  to enter **Site Task detail** page to view the PISAF.
2. To view query(ies), click on the **“Query List”** button. A sliding window will appear, where you can **view and respond to** the query(ies). A **red dot** indicates that there is an action pending (i.e. to address the query).
3. Query(ies) are organised according to the respective sections of the PISAF. To address each query that is currently pending response, you will need to **enter your reply under “Pending Query” tab > “Reply Query”**.
4. You can view all queries throughout the review under **“All Query”** tab.
5. Query response will be **auto-saved**. Click on the background page, **Site Task Detail**, to close the sliding window.
6. Where needed, you will also need to make the edits onto the form directly. Click on **“Edit”** to make the changes and **“Save”**.
7. When all the query(ies) have been **answered**, the red dot indicator will disappear.
8. The **“Reply Query”** button appears at the top of the form.

4) How to View / Reply to Query

The screenshot displays the 'Site Task Detail' page for a specific PISAF. The task is identified as '2024-3128/Tan Tock Seng Hospital/PISAF/001 | Tan Tock Seng Hospital' with a status of 'Queried'. The page includes fields for 'ECOS Ref', 'PI/Site PI', 'Current Editor', 'Study Title', and 'Quick Link'. A 'Track Changes' pop-up window is open, showing a comparison between the 'Current Version' and 'Previous Version' of the form. It highlights a change in response for query item 9.1 from 'Yes' to 'NA', with a comment stating 'changed from Yes to NA for tracking purposes'. A 'Reply Query' button is visible in the top right corner. A second screenshot shows the task status updated to 'Submitted by PI' and an email notification pop-up titled 'NHG RQM: PI Self-Assessment Form (PISAF) Received' addressed to 'Dear A/Prof NHG_PISAF_2,'.

1. If changes were made to the PISAF, you can see the **prior changes** when you click on the “**Track Changes**” function.
2. **Co-I and active STM** listed in CRMS UAL can **reply to query**, but **only the PI can re-submit the form/ reply query**. Click on “**Reply Query**” button.

A **confirmation pop-up window** will appear with the list of query replies. Click “**Confirm**” to proceed or “**Cancel**” to return to **Site Task Detail** page.

3. The label will be changed from “**Queried**” to “**Submitted By PI**”. The form **cannot** be edited further.
4. An email notification will be triggered after the PISAF has been submitted. The task is now with the PISAF Reviewer to review the query response.

5) How to Export the PISAF

The screenshot shows a web application interface for 'Site Task Detail'. The main content area displays the 'Principal Investigator Self-Assessment Form' for '2024-3509-Khoo Teck Puat Hospital-PISAF-001'. The form status is 'Completed'. Below the form, there is a section for 'General Information' with two numbered sections: '1. Objectives' and '2. Guide on completion of PISAF:'. The 'Export' button is highlighted with a red box and a green circle labeled '1'. The 'Download List (2)' dropdown menu is open, showing two items: 'NHG RQA PISAF2024-3570-National University Hospital-PISAF-002.pdf' and 'NHG RQA PISAF2024-3503-National University Hospital-PISAF-006.pdf'. The 'Download To Local' button for the second item is highlighted with a red box and a green circle labeled '3'. The 'Download List (2)' dropdown is also highlighted with a green circle labeled '2'.

Site Task Detail

2024-3509-Khoo Teck Puat Hospital-PISAF-001 | Khoo Teck Puat Hospital Closed with comment

ECOS Ref: 2024-3509

PI/Site PI: Dr KTPH_NewPI1 Last Updated By: Dr KTPH_NewPI1 Initial Submission Date: 23-Sep-2024

Current Editor: -

View Comment: [View](#)

Study Title: 010

Quick Link: [Study Summary](#), [CRMS](#)

Principal Investigator Self-Assessment Form

1 [Export](#) [Track Changes](#) [Query List](#)

2 **Download List (2)** [Delete All](#) [X](#)

***PISAF Site Status(Please indicate the current site status at the point of completing this form)**

Completed

PRINCIPAL INVESTIGATOR SELF-ASSESSMENT FORM (PISAF)

General Information:

1. **Objectives:**

- To familiarise investigators with IRB & Regulatory requirements of proper research conduct.
- To identify areas for improvement in their conduct of research.

2. **Guide on completion of PISAF:**

- Please tick 'Yes' if the question is applicable to your study and you have fulfilled requirements. E.g. your study involves IP and you have f
- Please tick 'No' if the question is applicable to your study but you have not been conducting the activities according to requirements. E.g.

NHG RQA PISAF2024-3570-National University Hospital-PISAF-002.pdf
Preparing for download... [Delete](#)

NHG RQA PISAF2024-3503-National University Hospital-PISAF-006.pdf
121.61 KB [Delete](#) [Download To Local](#) 3

1. To export a copy of the PISAF for record keeping, click on “**Export**”.
2. The “**Download List**” will appear at the bottom of the browser.
3. When the export is complete, click “**Download To Local**”. The PDF copy of the form will be saved to your computer local drive.

Please contact Research Quality (NHGHQ)
researchquality@nhghealth.com.sg
if you have any question about ECOS
Compliance (PISAF) module.



Thank You

Tan Tock Seng Hospital • Khoo Teck Puat Hospital • Woodlands Hospital • Yishun Community Hospital • TTSH Integrated Care Hub
Institute of Mental Health • National Skin Centre • National Centre for Infectious Diseases • NHG Cancer Institute • NHG Eye Institute • NHG Heart Institute
Population Health • NHG Polyclinics • Diagnostics • Pharmacy • Community Care • NHG College • Centre for Healthcare Innovation