ECOS Series
HOW TO
ACCESS DIFFERENT MODULES ON ECOS
View and Edit Access Rights

National Healthcare Group
Adding years of healthy life

ECOS - ATTENTION TEAM MEMBERS!

The Principal Investigator (PI) has added me on the ECOS CRMS Site User Authorisation List (UAL)

STUDY ADMINISTRATOR

I can see study and site information on the IRB and CRMS module

IRB MODULE   **CRMS MODULE**

PI needs my support with some tasks received on ECOS under the **COMPLIANCE MODULE**

But I don't see this module on my ECOS interface....

STUDY ADMINISTRATOR

Study Administrators & Sponsors UNDERLINE ONLY have access to relevant information in the **ECOS IRB & CRMS module** to support IRB submissions

IRB Module
CRMS Module

For ECOS modules **not related to IRB activities**, only research team members **directly** involved in the study will be given access

PI / SITE PI
CO-INVESTIGATORS
STUDY TEAM MEMBER

Non-investigator team members needing access to modules other than IRB & CRMS can be assigned the **Study Team Member** role

I can see COMPLIANCE MODULE now!

STUDY ADMINISTRATOR
Change to → **STUDY TEAM MEMBER**

CRMS ROLES

STUDY TEAM MEMBER
Site personnel **directly involved** in the research conduct e.g. CRCs, Study Nurses, Pharmacists, etc

STUDY ADMINISTRATOR
Site personnel **NOT directly involved** in the research but provides **administrative support** only, e.g. Dept Manager providing research administrative support

STUDY SPONSOR
Sponsor/CRO personnel, e.g. CRAs

View & Edit Rights

Modules Supporting IRB Submissions

User Role	IRB Module	CRMS Module				
	Forms[1]	Study Information	User Authorisation List (UAL)[2]	Site Information[2]	Milestones[2]	Participants[2]
Study Team Member (STM)	View & Edit	View & Edit	View & Edit	View & Edit	View & Edit	View & Edit
Study Administrator (SA)	View & Edit	View & Edit	View & Edit	View & Edit	View & Edit	View & Edit
Study Sponsor (SS)	View & Edit	View & Edit	View & Edit	No Access	No Access	No Access

[1] Initial Application, Amendments, Study Status Report (SSR), Study Deviation/ Non-Compliance Report (DNC), Serious Adverse Event Report (SAE), Unanticipated Problems Involving Risks to Subjects or Others Report Form (UPIRTSO), Other Study Notifications Report Form (OSN).
[2] Access is site-specific

Modules Supporting non-IRB related Activities

User Role	Compliance Module (DNC/SAE)		Compliance Module (PISAF)	Standing Database Module	Monitoring Module	Audit Module
	Study Deviation/ Non-Compliance Report (DNC)	Serious Adverse Event Report (SAE)	Modules To Be Launched On ECOS			
Study Team Member (STM)	View & Edit[3]	View & Edit[3]	WORK IN PROGRESS			
Study Administrator (SA)	No Access	No Access				
Study Sponsor (SS)	No Access	No Access				

[3] Access to edit is granted by RI Secretariat only

ACCESS THE ECOS MODULES USER GUIDES HERE

ECOS End-User Support Portal
User Guides
https://for.sg/guides

ECOS End-User Support Portal
HOMEPAGE
https://for.sg/nhgecos

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